



SITUATIONS VACANT

Applications are invited from Pakistani Nationals, for the following vacant post(s), on Regular / Contract Basis.

Sr. No.	Name of Post	Campus	Vacant Position	Criteria for Appointment	Age
i	Additional Registrar (BPS-19)	BWN	01	Master's / Bachelor's Degree (2nd Division / C Grade) awarded after 16 years of education or equivalent qualification from an HEC recognized institution / university with 13 years administrative experience in a University, Government Department, Public Sector or well reputed Corporate / Private Sector organization.	
		RYK	01		
ii	Principal Transport Officer (BPS-18)	BWN	01	Bachelor's Degree Mechanical or Automobile Engineering in 1st Division from a recognized institution, 07 years experience of Maintenance & route management of large transport fleet in a well reputed government/autonomous body/ or an educational institution, holding valid driving license. Retired military persons having relevant qualification and experience are encouraged to apply.	
		RYK	01		
iii	Senior Medical Officer (BPS-18)	BWP	01	MBBS, with 02 years Post Graduate Medical Diploma or FCPS or FRCS or MD (USA) or equivalent with seven years of professional experience. Registration with PMDC is compulsory.	
iv	Pathologist (BPS-18)	BWP	01	MBBS with Diploma in Pathology, with 05 years practical experience, registration with PMDC is Compulsory.	
v	Warden (BPS-17/18)	BWN	01	Master's / Bachelor's Degree (2nd Division / C Grade) awarded after 16 years of education in Public / Business Administration, Commerce, Humanities or equivalent qualification from an HEC recognized institution / university having 05 years experience of hostel administration in the Public Sector or well reputed Corporate / Private Sector organization.	Age 21 to 50 Years
		RYK	01		
vi	Hakeem (BPS-17)	BWP	01	Minimum four years Bachelors in Eastern Medicine (BEMS) at least 2nd Division with 5 years experience in Govt. or Semi Govt. Sectors.	
vii	Clinical Psychologist (BPS-17)	BWP	01	Master Degree in Psychology in 1st division from a HEC recognized university and command on CBT / DBT with 02 years experience	
viii	Transport Officer (BPS-17)	BWN	01	Bachelor's degree in Mechanical or Automobile Engineering from a recognized institution. 5 years experience of maintenance and management of transport fleet in a well reputed organization. OR Retired Military officer having relevant qualification and experience are encouraged to apply.	
		RYK	01		
ix	Security Officer (BPS-17)	BWP	02	Bachelor's degree in at least 2nd Division from a recognized institution with 3 years experience of managing security of an organization of good standing, well conversant with potential breaches of security and ability to build rapport with police and other law enforcing agencies. Retired Army Officers of the rank of Capt./Major meeting above criteria are encouraged to apply. Must be able to trained security staff regarding security weapons and equipments. Computer proficiency will be an additional advantage.	
		BWN	01		
		RYK	01		
x	Assistant Engineer (Town Planner) (BPS-17)	BWP	01	B.Sc (Civil) from a recognized University or an equivalent qualifications with at least seven years experience of a town planning and civil works, PEC or Pakistan Council of Architects & Town planners registration is compulsory.	
xi	Medical Officer (BPS-17)	BWP	04	M.B.B.S from a recognized University with three years practical experience.	
		BWN	01		
		RYK	01		
xii	Incharge Day Care Center (BPS-17)	BWP	01	Master Degree in 1st division from a recognized University with 03 years professional experience of Day Care Centre.	Age 21 to 50 Years
xiii	Architect (BPS-17)	BWP	01	Bachelor's Degree in Architecture. OR Diploma in Architect (5 Years full time course) from a recognized University / Institute and registered with Pakistan Council of Architects and Town Planners.	
xiv	Speech Therapist / Medical Assistant (BPS-16)	BWP	01	M.Sc (Psychology) and Diploma of Speech Language Therapy at least 03 years experience in the relevant field.	

Sr. No.	Name of Post	Campus	Vacant Position	Criteria for Appointment	Age
xv	Assistant Warden (BPS-16)	BWP	06	University Graduate preferably in Management Sciences. Hospitality Management. Hostel Management or Guest House Management with 02 years experience in the Private or Public Sector Organizations.	
		BWN	03		
		RYK	02		
xvi	Supervisor Janitorium / Khakposh (BPS-14)	BWP	03	Bachelor degree or Diploma in relevant field with 4 years experience.	
xvii	Supervisor Estate Care (BPS-14)	BWP	02	Higher Secondary School Certificate in 2nd division or equivalent with 3 years relevant experience, Bachelor degree holder will be preferred	
xviii	Store Keeper (BPS-13)	BWP	03	Bachelor's Degree (2nd Division / C Grade) awarded after 14 years of education with 03 years experience of store keeping Computer Proficiency like MS Word, Excel is also required.	
xix	Field Assistant (BPS-11)	BWP	03	i) Matric with Science at least 2nd Division. ii) Two years diploma in Agricultural from a recognized Agricultural Institute.	Age 18 to 25 Years
xx	Laboratory Technician (Pathology) (BPS-09)	BWP	02	Matric with 2nd division and Diploma in Clinical Pathology from Punjab Medical Faculty or PVTC with 03 years working experience in Govt. / reputed Private Hospital	
xxi	Mate (BPS-05)	BWP	04	Matric pass with 03 years practical experience.	
xxii	Tractor Driver (BPS-05)	BWP	10	Having heavy vehicle driving license with 03-years experience in the relevant field.	
xxiii	Budder (BPS-05)	BWP	04	Matric pass, certificate in Budding Grafting with 01 year practical experience	
xxiv	Moazzan-cum-Khadim (BPS-05)	BWP	01	Matric or equivalent or Fazil Dars-e-Nizami from a recognized institute/Madrisa. Qari / Hafiz e Quran will be preferred	

1. How to apply:

i. All candidates may apply online through IUB website portal.iub.edu.pk till **18.8.2020** i.e. last date for submission of online applications, followed by submission of hard copy of duly signed online application form along with attested copies (one each) of recent Passport Size Photograph / CNIC / Domicile / Educational Testimonials (Matric onwards) / Experience Certificates and one copy of the online challan (non-refundable) generated by online job application system for the above mentioned posts, via Registered Mail through Pakistan Post / Courier Service, to the following address.

Office of the Assistant Registrar (HR-E), Room No. 103, First Floor, Abbasia Campus, The Islamia University of Bahawalpur

- ii. One hard copy of the online application form alongwith all requisite documents as mentioned at Sr. No. 1(i) above, should reach latest by **21.8.2020** i.e. three days after the closing date of applying online.
- iii. Candidates should fill in online form carefully for which detailed guidelines and instructions have been given on the Islamia University of Bahawalpur website portal.iub.edu.pk. Editing options, to correct any data, will be available to the candidates till the last date of submission of online applications. Applications other than ONLINE will not be accepted.
2. The experience as part time, honorary / self-employed and voluntary / apprentice / internee will not be considered / counted as relevant experience.
3. Candidates applying for more than one post / campuses shall submit separate applications, as well as paid separate online processing fee challan.
4. IUB employees willing to apply are directed to submit their hard copy of online application form alongwith all requisite documents as mention above at Sr. No. 1(i) by the due date, through proper channel.
5. Candidates already in service of a Government / Semi-Government Department or an Autonomous body must submit a copy of NOC alongwith online application form by the due date, otherwise their applications shall not be entertained.
- 6. Candidates already applied for the post tabulated above at Sr. No. xi against advertisement IPB-1089, dated 17th December 2019, may not apply afresh.**
7. Candidates should clearly mention the name of applied position on the top right corner of envelope.
8. By hand / incomplete / without online application / late submission of applications will not be entertained.
9. Only shortlisted candidates will be called for test / interview. No TA/DA shall be admissible.
10. The relaxation in upper age limit will be allowed as per rules and discretion of the Competent Authority.
11. The University reserves the rights;
 - i. Not to fill any vacancy without assigning any reason thereof or consider a person for appointment in a lower cadre against the post(s) advertised.
 - ii. To increase or decrease the number of vacancies as per availability of funds.
 - iii. To consider the candidates for posting in any Campus of the University as per the organizational need(s).
12. All quota(s) will be observed as per rules.
13. No TA/DA will be admissible for test / interview.
14. These posts will be filled subject to approval of the Competent Authority.



Registrar
The Islamia University of Bahawalpur
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Phone: 062-9250235